

## Graduate Hours/Masters Degree Completion Reimbursement Form

\*\*\*The Deadline to hand in your **Official Transcript** is October 1<sup>st</sup>\*\*\*

### GRADUATE HOURS

Please indicate the type of payment option(s) and the number of graduate credit hours for each:

\_\_\_\_\_ \$60.00 per graduate hour (will be added to your base salary)  
( # of Hours)

\_\_\_\_\_ SUNY Tuition Rate: One-time payment which does not get added to your salary  
( # of Hours) The 2014-15 rate is \$432.00 per graduate hour.  
**This option may only be used for 12 graduate hours per school year. The remainder will be added to your base salary at the default rate of \$60.00 per graduate hour.**

\_\_\_\_\_ TOTAL # OF GRADUATE HOURS TO BE REIMBURSED

### DEGREES

Please let us know if you have received your Master's or Doctorate Degree in the previous school year by the deadline of October 1<sup>st</sup> in order to receive the increase in salary.

\_\_\_\_\_ Master's Degree - \$700.00 will be added to your base salary

\_\_\_\_\_ Doctorate Degree - \$950.00 will be added to your base salary

\_\_\_\_\_  
WTA Member Signature (Please Print)

\_\_\_\_\_  
Date

\_\_\_\_\_  
WTA Member Signature (Please Sign)

\_\_\_\_\_  
Date

Please fill out, print, sign and date and return with your **Official Transcript(s)** to Mary Ann Colozzo/Chris Buttaggi at District Office by the deadline of October 1<sup>st</sup>. Please remember to make a copy for your records.